

# Volunteer Opportunities

- There are many opportunities to become involved in your child's educational experience. Volunteering not only benefits your child but the larger school community as well. Make a difference by helping in the classroom, planning or assisting at events, serving on committees, or working on other projects that are best suited to your interests. Training and special instruction will be provided. Some tasks can be done at home (🏠) or during evenings and weekends.
- If you are unsure about where to start or would like to learn more, please contact the event/activity coordinator listed or any PTO officer. Thank you in advance for your participation and support!

- **Single Day Commitments** Volunteers are needed to plan, set up, help run, and clean up at each event. 45-minute shifts are available for many of the activities.

## Fall

- Fall Picnic (Sept 15)** Evening back-to-school event. Help sell pizza, rice balls and baked goods. Lisa Billowitz, [lbillowitz@mac.com](mailto:lbillowitz@mac.com) and Rainer Sell, [r\\_sell@yahoo.com](mailto:r_sell@yahoo.com)
- School Photos (Oct 26)** Help organize students by classroom; Distribute photo packages. Jan Nagler, [jnagler@bu.edu](mailto:jnagler@bu.edu)
- Japanese Food Fair (Oct 21)** Help sell a variety of Japanese treats. Ryoko Kita, [yuki\\_reina@comcast.net](mailto:yuki_reina@comcast.net) and Misao Nakazaki, [misao\\_nakanaka@yahoo.co.jp](mailto:misao_nakanaka@yahoo.co.jp)
- International Night (Nov 4)** Celebrate our cultural diversity with a potluck dinner and exciting performances. Bring a dish to share. Mariana Merida, [mariana-merida@hotmail.com](mailto:mariana-merida@hotmail.com)
- Early Release Movie (Dec 14)** Help with registration, check in/out, supervising students. Happy Rudnick, [h.rudnick1@comcast.net](mailto:h.rudnick1@comcast.net)
- Staff Appreciation (Dec 6)** Plan and prepare luncheon for teachers and staff. Karen McNamara, [karenmcn@gmail.com](mailto:karenmcn@gmail.com) and Jordan Shaughnessy, [jordanshaughnessy@gmail.com](mailto:jordanshaughnessy@gmail.com)
- Phonathon (Dec 5)** Call families to raise essential PTO funds; Help with follow-up. Katherine Ingraham, [kaingraham@yahoo.com](mailto:kaingraham@yahoo.com)

## Winter/Spring

- Family Skate Night (Jan)** Reserve the Larz Anderson rink, post flyers. Stacey Dogan, [sdogan@bu.edu](mailto:sdogan@bu.edu) and Kate Silbaugh, [silbaugh@bu.edu](mailto:silbaugh@bu.edu)

- Family Fun Night (Feb 10)** Assist with the many activities offered at this annual event. Tina Manuel, [tinaymanuel@gmail.com](mailto:tinaymanuel@gmail.com)
- Early Release Movie (April 4)** Help with registration, check in/out, supervising students. Makeeba McCreary, [makeeba.mc-creary@gmail.com](mailto:makeeba.mc-creary@gmail.com), Gina Edge, [eye911@hotmail.com](mailto:eye911@hotmail.com), Sydney Fuller-Jones, [sydney.fuller-jones@state.ma.us](mailto:sydney.fuller-jones@state.ma.us) and Fatima Medina, [fmedina007@verizon.net](mailto:fmedina007@verizon.net)
- Art Show (April 11)** Help install student artwork for school-wide show. Shelly Magno, [shelly\\_magno@brookline.k12.ma.us](mailto:shelly_magno@brookline.k12.ma.us)
- Staff Appreciation (May 10)** Plan and prepare luncheon for teachers and staff. Karen McNamara, [karenmcn@gmail.com](mailto:karenmcn@gmail.com) and Jordan Shaughnessy, [jordanshaughnessy@gmail.com](mailto:jordanshaughnessy@gmail.com)
- Japanese Fun Fair (May 11)** Help with activities and selling Japanese items. Ryoko Kita, [yuki\\_reina@comcast.net](mailto:yuki_reina@comcast.net) and Misao Nakazaki, [misao\\_nakanaka@yahoo.co.jp](mailto:misao_nakanaka@yahoo.co.jp)
- Used Book Fair (May 29-31)** Collect books, set up, assist students with selections and purchases. Ilene Bunis, [ilenebunis@aol.com](mailto:ilenebunis@aol.com), Vivien Hoey, [eyhoey@yahoo.com](mailto:eyhoey@yahoo.com), K.C. Turnbull, [bergbull@yahoo.com](mailto:bergbull@yahoo.com), Pamela Iguchi, [pamela@itch.net](mailto:pamela@itch.net)
- Spring Picnic (June 7)** End-of-year event. Sell pizza and rice balls. Cake walk and bake sale. Nancy Gerber, [antinancy@rcn.com](mailto:antinancy@rcn.com) and Jennifer Mahoney, [jennymahoney@yahoo.com](mailto:jennymahoney@yahoo.com)
- Field Day (June 8)** Sign up for a two-hour shift or help all day. Rick Rogers, [rick\\_rogers@brookline.k12.ma.us](mailto:rick_rogers@brookline.k12.ma.us)

• **Short-Term Projects** These projects require help over the course of several days/weeks.

**Fall**

- School Directory (Oct–Dec)** Compile data for distribution. Solicit advertising from local businesses. 🏠 Kathy Prelack, *kprelack@partners.org* and Jen Grella, *mrsjlg1@aol.com*
- T-Shirt Sales** Coordinate design, printing, and sales of school t-shirts and sweatshirts. Alison Kulkarni, *alisonkulkarni@gmail.com*

**Winter/Spring**

- Grades 5-6 Play (April)** Help coordinate after-school musical production. Pearl Singhakowinta, *pearl.sing@yahoo.com*
- Grades 2-4 Play (May)**  
Pearl Singhakowinta, *pearl.sing@yahoo.com*

- PTO Play (Jan–May)** Help put on annual parent/teacher play. Requires few weeks of rehearsals. Kelly Hardebeck, *khardebeck@gmail.com* and Dennis Doughty, *dennis.doughty@gmail.com*
- 8th Grade Graduation (June)**  
6th grade parents chaperone off-site party;  
7th grade parents organize reception after ceremony;  
8th grade parents organize off-site party.  
Laura O'Brien, *lobrien186@msn.com* and Kim Swartz, *kim.doug4@verizon.net*
- Understanding Disabilities** Run guided workshops for 4th gr students. Training provided. Babu Chavali, *brooklinefamily@yahoo.com*

• **Ongoing** Help as needed throughout the year.

- New Family Contact** Welcome and assist new families, answer questions about the school. Aliza Dash, *adash@hammondre.com* and Jan Nagler, *jnagler@bu.edu*
- Lawrence Special Activities (LSA)** Plan, advertise, and organize after-school enrichment programs such as karate, clay, chess, and drama. Joanne Liautaud, *joanneliautaud@hotmail.com* and Ingeborg Kupperts, *ingeborg.kupperts@gmail.com*
- Art Room Volunteer** Help keep the art room drawers and shelves stocked and organized. Timing is flexible. Shelly Magno, *shelly\_magno@brookline.k12.ma.us*
- Library Volunteer** Assist with check-out, reshelving books, and supervising students. Rusty Browder, *rusty\_browder@brookline.k12.ma.us*
- Parent Discussion Groups** Work with principal and staff to develop and organize parenting-support programming and resources. Pearl Singhakowinta, *pearl.sing@yahoo.com*

- PTO Newsletter** Help with writing, layout, and distribution. Commitment is just once a month. 🏠 Kelly Hardebeck, *khardebeck@gmail.com*
- PTO Website and E-mail** Help maintain and update. 🏠 Mary Gaughan, *megaughan@gmail.com*
- Performing Arts** Preview and schedule storytellers, dancers, musicians, and actors. K.C. Turnbull, *bergbull@yahoo.com*, Lisa Viola, *lviola@rcn.com* and Stacey Dogan, *sdogan@bu.edu*
- Visual Arts** Recruit visiting artists who lead projects that are integrated into the curriculum. Jessica Eber, *djeber@rcn.com* and Linda Louie, *chinsenlouie@yahoo.com*
- Ronald McDonald House Bakers** Sign up to bake cookies one time per year. 🏠 K.C. Turnbull, *bergbull@yahoo.com*
- Room Parents** Support your child's class by serving as a liaison between the teacher and class families. Betsey Dalbeck, *bdalbeck@freshtracksinc.com* and Florrie Ives, *jmives@gmail.com*

Please consider how you can volunteer your time and talents by indicating the ways you would like to support our community. Forms may be dropped off in the school office or returned by mail to 27 Francis Street, Brookline MA 02446. You will be contacted shortly.

**Yes, I would like to help!**

Name: \_\_\_\_\_

Name of Child(ren) and Grade(s): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Please tell us about any specialized skills or specific areas that interest you: